

BUSINESS ONLINE BANKING FIRST TIME LOGGING IN



1. Go to www.unitedprairiebank.com and select Login in the upper right.
2. Enter your username and password.
 - c. If you are a token user and do not know your actual password (not the token+PIN combo you have been using to log in), click the Forgot Password link.
 - d. A temporary password will be sent to the email address we have on record.
 - e. Use the temporary password to log in.

UNITED PRAIRIE
BANK™

User ID

Username

Password

Temporary Password

Log In

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3. Complete the Identity Verification process by selecting an option on the screen and entering the code sent to you on the next page.

Identity Verification

As a security precaution, we need to verify your identity before you can proceed. This quick process helps us keep your account safe.

Please choose one of the following options.

Send me a text message

We will send you a text message with a confirmation code.

(xxx) xxx-2660

Send Me A Text Message

Call my phone

We will call you and provide a confirmation code.

(xxx) xxx-2660

Call My Phone

Send me an email message

We will send you an email message with a confirmation code.

k*****hl@unitedprairiebank.com

Send Me An Email Message

Cancel

Why am I being asked this?

Identity Verification

We are sending a text message to the mobile number you selected. Please enter the code contained in the text message.

* Confirmation Code

980298

Cancel **Submit**

Why am I being asked this?

4. If you don't use a Token to log in and clicked the Forgot Password link at the beginning, you will be asked to change your password.

PASSWORD CHANGE REQUIRED

Passwords must be 12 to 32 characters long and must contain all of the following: a lowercase letter (a-z), an uppercase letter (A-Z), a digit (0-9), and a special character (~!@#\$%^&*()[]{}<>_+~`/.,~-").

New Password:

Confirm Password:

Update

5. If you have a physical token you use to log in, complete the following steps to register your token and change your password.
- Serial Number: Number above the bar code on the back of the token. Do not enter dashes.
 - One-time Passcode: push the button on the token and enter the number presented
 - Activate

ACTIVATE TOKEN

In order to activate your token device, you will need to follow these steps:

1. Enter the serial number printed on the back side of your device in the **Serial Number** field.
2. Using your Token Device, generate a one-time passcode. (This involves pressing a button on the device).
3. Enter the number on your token into the **One-time passcode** field.
4. Click on the **Activate** button to activate the device.

* Serial number

* Confirm Serial Number

* One-time passcode

If you are having trouble activating your Token, it may be out of sync. Please contact "UNITED PRAIRIE BANK" to resolve the issue.

PASSWORD CHANGE REQUIRED

Passwords must be 12 to 32 characters long and must contain all of the following: a lowercase letter (a-z), an uppercase letter (A-Z), a digit (0-9), and a special character (~!@#\$%^&*()[]{}<>+~`/.,-~?).

New Password:

Confirm Password:

6. If you use a digital/soft token to log in, complete the following steps to register your token. A new Digipass app will need to be downloaded. Scan the QR code to download or search for "Digipass" in your phone's app store. You will not use the same app as before.

ACTIVATE TOKEN

What is it?

In order to make your online banking and mobile banking experience as secure as possible, we are introducing an additional measure of identity verification.

How does it work?

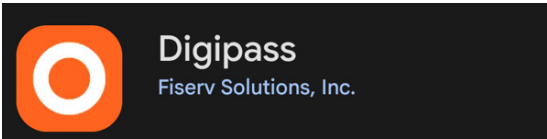
In addition to providing your login credentials when signing into online banking, you will also be asked to provide a security code which is sent to your mobile device. When performing transactions, making profile changes, or logging in, you may be asked to verify your identity further.

Next steps

In order to register and use your mobile device for soft tokens, you will need to download and install the DIGIPASS app.

iPhone users

Scan the QR code or follow the link to download the DIGIPASS app.





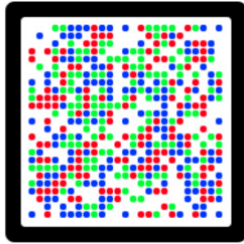
7. Follow the steps presented to activate the digital/soft token and change your password.

ACTIVATE TOKEN

Instructions

1. Activate DIGIPASS on your mobile device.
2. Follow the directions on your mobile device to activate a DIGIPASS.
3. Scan the image presented below. This is known as a Cronto image.
4. If requested, follow directions on your phone to create a PIN. You will need the PIN every time you need to request an authentication code.
5. The app will return a registration code. Enter the registration code below.
6. Create a nickname for your device.

Scan the image presented below, and press "Register".



Enter the Registration Code provided by the DIGIPASS app.

* Registration Code

6700343145469862

Please enter a descriptive name to identify your mobile device.

* Device Nickname

Nickname

Cancel

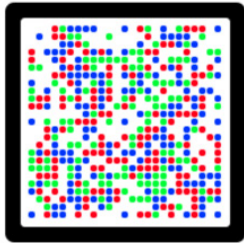
[Register](#)

ACTIVATE TOKEN

Instructions

1. Follow the instructions in the DIGIPASS app to scan the second Cronto image.
2. Scan the Cronto image presented below.
3. Follow the instructions on your mobile device to complete the registration. The app will return an Activation Signature. Enter the signature below.

Scan the image presented below, and press "Activate". Return to your mobile device and follow the instructions in the DIGIPASS app.



Please enter the Activation Signature provided by the DIGIPASS app.

* Activation Signature

1517410171

Cancel

Activate

ACTIVATE TOKEN

Make sure you complete the registration process in the DIGIPASS app.

Once you have completed the process in DIGIPASS, your device will be registered. On future logins to Online Banking, you will be prompted to use the DIGIPASS app to generate a verification code.

Cancel

Continue

PASSWORD CHANGE REQUIRED

Passwords must be 12 to 32 characters long and must contain all of the following: a lowercase letter (a-z), an uppercase letter (A-Z), a digit (0-9), and a special character (~!@#\$%^&*(){}|~<>.,+/-_="';:~?').

New Password:

0000000000000000

Confirm Password:

Update